

DODGE COUNTY EXECUTIVE COMMITTEE

September 4, 2018, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Kottke, Marsik, Sheahan-Malloy, and Schmidt.

Member(s) absent: Maly (excused).

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; Emergency Management Director Amy Nehls; Clearview Executive Director Jane Hooper; ERP Project Director Ross Winklbauer; Planning and Economic Development Administrator Nathan Olson; Land Resources and Parks Director Bill Ehlenbeck; UW-Extension Director Jeff Hoffman; UW-Extension Family Living Agent Patti Carroll; and WBEV Radio Station Reporter Kevin Haugen.

There was no Non-Committee Member County Board Supervisors requesting payment for attending the meeting.

There was no public comment.

Motion by Marsik, seconded by Sheahan-Malloy to approve the August 7, 2018 minutes as presented. Motion carried.

ERP Project Director Ross Winklbauer provided an update on the ERP Project. Mr. Winklbauer reported that there have been meetings with department heads regarding the Chart of Accounts, the ERP schedule has been updated due to a staff change at Tyler Munis, and Dodge County will now be working with Sidney Woods. Mr. Winklbauer further reported that it has been six (6) months since the ERP kickoff, and the go live date is scheduled for May of 2019.

There was no appearances before the Committee, and no discussion on Resolutions from other Counties.

The Committee had a discussion regarding the out-of-state travel request for 4H/Youth Development Agent Marie Witzel to attend the National Association of Extension 4-H Agents Annual Session to be held in Columbus, Ohio, on October 7-11, 2018. County Administrator Jim Mielke commented that the UW-Extension Education Committee approved the out-of-state travel request at their August 21, 2018 meeting. There was no materials in the packet regarding this request, therefore, it was a consensus of the Committee to postpone this agenda item until later in the meeting to see if a UW-Extension representative arrives at the meeting.

There was no discussion on the out-of-state travel request for UW Extension Family Living Agent Patti Carroll to attend the National Extension Association of Family and Consumer Sciences Annual Conference to be held in San Antonio, Texas, on September 24-27, 2018. Mr. Kottke commented that correspondence was included in the packet materials. Motion by Frohling, seconded by Schmidt to approve the out-of-state travel request. Motion carried.

Clearview Executive Director Jane Hooper provided an oral report to the Committee regarding an out-of-state travel request to attend the Fall Leading Age Annual Meeting/Education Expo to be

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Page 2 of 4

held in Philadelphia, Pennsylvania, on October 28-31, 2018. County Board Supervisor Sheahan-Malloy asked Ms. Hooper why she was attending, and not her successor. Ms. Hooper explained that she is attending the conference because she has attended the conference the past two (2) years, she has vast knowledge of working with not for profits and how they affect county government, and lastly, other Clearview staff are unavailable to attend the conference. Motion by Marsik, seconded by Sheahan-Malloy to approve the out-of-state travel request. Motion carried.

Emergency Management Director Amy Nehls provided an oral report to the Committee regarding the “Stop the Bleed” training. Ms. Nehls reported that “Stop the Bleed” is a national program to teach tourniquet and pressure to stop bleeding, and Dodge County Emergency Management will continue working with local schools on training.

Ms. Nehls provided an oral report to the Committee regarding a Resolution to Declare a Local State of Emergency for Dodge County. Ms. Nehls reported that on August 28, 2018, a severe thunderstorm struck which caused emergency conditions throughout Dodge County. Ms. Nehls further reported that declaring a local state of emergency may allow Dodge County to receive Wisconsin Disaster funds. Corporation Counsel Kimberly Nass commented that the Resolution states that the disaster declaration shall remain in effect until the emergency conditions within Dodge County subside. Ms. Nehls commented that emergencies start at the local level and residents should be contacting their local municipalities for resources. Motion by Frohling, seconded by Schmidt to approve and forward to the County Board for consideration at its September 18, 2018 meeting, a Resolution to Declare a Local State of Emergency for Dodge County. Motion carried.

The Committee resumed discussion on the out-of-state travel request for 4H/Youth Development Agent Marie Witzel to attend the National Association of Extension 4-H Agents Annual Session to be held in Columbus, Ohio, on October 7-11, 2018. UW-Extension Director Jeff Hoffman reported that Ms. Witzel is the state association president, and the session is only for state officials. Mr. Hoffman further reported that the cost to attend the session is included in the UW-Extension 2018 Budget, and will also be covered by other state resources. Motion by Marsik, seconded by Frohling to approve the out of state travel request. Motion carried.

Mr. Kottke commented that the packet materials included a document entitled 2018 September Resolutions for the September 18, 2018 County Board meeting.

Ms. Nass provided an oral report to the Committee regarding a proposed Resolution Amending Rule 1 of the Rules of Order Governing the County Board of Supervisors of Dodge County, WI. Ms. Nass reported that per the minutes of the August 7, 2018 Executive Committee meeting, she has amended the Resolution to include the language that County Board Supervisors shall provide a report to the County Board of Supervisors regarding their attendance at the Wisconsin Counties Association (WCA) conference. Ms. Nass further reported that no per diem will be paid, but lodging and mileage will be covered at County expense. The Committee continued with a discussion on the possible effects that increased attendance at the WCA conference may have on the County Board budget. Motion by Frohling, seconded by Marsik to approve and forward to the County Board for consideration at its September 18, 2018 meeting, a Resolution Amending Rule 1 of the Rules of Order Governing the County Board of Supervisors of Dodge County, WI. Motion

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DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 3 of 4

carried Ayes – 5 (Frohling, Kottke, Marsik, Sheahan-Malloy, and Berres), Noes – 1 (Schmidt), and Absent – 1 (Maly).

Mr. Mielke provided an oral report to the Committee regarding claim for damages. Mr. Mielke reported that there are presently no claim for damages needing County Board action, but there was an incident at the Dodge County Detention Facility related to a fall by a visitor that may result in a claim.

Mr. Mielke reported that he will be on vacation September 10-25, 2018, and in his absence, Ms. Jane Hooper will be the lead person. Mr. Mielke further reported that the recruiting deadline for the Clearview Executive Director is September 5, 2018, and interviews will begin the week of September 25, 2018.

Mr. Mielke reported that the Information Technology Committee is in the process of reviewing the Information Technology Director job description, and the estimated start date of the Information Technology Director is January of 2019.

Corporation Counsel Kimberly Nass reported the status of contracts being reviewed and/or completed by the Corporation Counsel office.

Ms. Nass reported on activities from the Taxation Committee. Ms. Nass provided an update on the Two (2) In Rem petitions:

- 2018 In Rem No. 1 – One (1) property located in the City of Beaver Dam was listed on the Wisconsin Surplus Online Auction until August 23, 2018 and was sold;
- 2018 In Rem No. 3 – The Taxation Committee authorized the taking of the two (2) parcels (004 parcel and 006 parcel) located in the Village of Randolph. Ms. Nass reported the following:
 1. Dodge County acquired 004 parcel and 006 parcel on August 2, 2018, and it was discovered that there are businesses operating out of these parcels;
 2. On September 1, 2018, Dodge County entered into a lease agreement with Sam's Well Drilling for 006;
 3. 004 parcel consists of a small store front, and Dodge County needs to make contact with business owners;
 4. 006 parcel consists of five (5) buildings;
 5. There is interest from the Village of Randolph to acquire these parcels;
 6. The Taxation Committee will discuss these parcels at their special meeting on September 6, 2018.

Ms. Nass provided an oral update to the Committee regarding the Wisconsin Counties Association Opioid Action. Ms. Nass reported that plaintiffs' were asked to complete a fact sheet, which is a shortened version of discovery. Ms. Nass further reported that she has meet with the Human Services and Health Department, the Sheriff, and the Medical Examiner to assist with the compilation of information to complete the fact sheet.

Ms. Nass provided an oral report to the Committee regarding a proposed agreement between the Dodge County Fair Association and Dodge County for the Youth Building. Ms. Nass reported that

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Page 4 of 4

Mr. Kottke, County Board Supervisor Dennis Schmidt, and she met with the 4H leaders group and the Fair Association to discuss the proposed agreement to transfer the County owned Youth Building to the Fair Association. Ms. Nass further reported that the Building Committee will discuss this proposed agreement at their September 6, 2018 meeting. Ms. Nass reported that Dodge County has a lease with the Fair Association for ninety-nine (99) years.

Dodge County Planning and Economic Development Administrator Nathan Olson provided an oral update to the Committee regarding the Thrive-Ed Housing Survey. Mr. Mielke reported that per the agreement, Thrive-Ed will provide a presentation on Economic Development to the County Board at their October 23, 2018 meeting. Mr. Olson reported that there has been ongoing discussions between Dodge County and Jefferson County regarding the Thrive-Ed Housing Survey. Mr. Olson further reported the following:

- Primary data research would be compiled to determine the needs of residents;
- A regional approach is more efficient;
- A Scope of Project would be determined and sent out for Requests for Proposals (RFP's);

Land Resources and Parks Director Bill Ehlenbeck reported that \$25,000.00 is included in the 2019 Land Resources and Parks Budget, with \$20,000.00 coming from a Land Resources and Parks fund balance, and \$5,000.00 from Dodge County Levy to fund the housing survey.

There was no oral Committee member reports on Wisconsin Counties Association meetings.

Meeting adjourned at 9:18 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Tuesday, October 2, 2018, at 8:00 a.m.**

Jeff Berres, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

9

August 13, 2018

RESOLUTION NO. 2018-45

RESOLUTION BY THE GOVERNMENT SERVICES COMMITTEE IN SUPPORT OF
INCREASED PUBLIC DEFENDER ACCESS AND PAY

To the Honorable members of the Racine County Board of Supervisors:

WHEREAS, criminal cases continue to rise due to a variety of factors including increased drug crimes; and

WHEREAS, both the United States Constitution the Constitution of the State of Wisconsin provide that persons accused have the right to counsel; and

WHEREAS, in Wisconsin the Office of the Public Defender provides counsel to those persons meeting income eligibility guidelines for services; and

WHEREAS, judges are being forced to appoint counsel at county expense for persons for whom the public defender cannot find representation due to a lack of available counsel as a result of the low compensation rate; and

WHEREAS, this results in costs to counties to appoint counsel, increased costs to jail persons held pre-trial pending appointment of counsel, inefficiency for courts and law enforcement and a delay in obtaining justice for victims; and

WHEREAS, the rate of compensation for private bar attorneys has not been increased since 1995 and currently is the lowest hourly rate in the nation; and

WHEREAS, this has created a burden on the courts and Wisconsin counties.

NOW, THEREFORE BE IT RESOLVED, that the Racine County Board of Supervisors does hereby urge the State of Wisconsin to provide sufficient resources to the Office of the Public Defender to ensure that the criminal justice system operates effectively and efficiently; and

BE IT FURTHER RESOLVED, that the State of Wisconsin increase the rate of reimbursement for assigned counsel attorneys to a market rate that will ensure the prompt appointment of counsel and that cases are handled in a timely and efficient manner; and

BE IT STILL FURTHER RESOLVED, that the County Clerk is directed to send a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the Wisconsin Towns Association, the Wisconsin League of Municipalities, all members of the state legislature and to each Wisconsin county.

Respectfully submitted,



Government Services Committee

1st Reading 8-13-18

2nd Reading 8-28-18

BOARD ACTION

Adopted yes
For _____
Against _____
Absent _____


Janet Bernberg, Chairman

Thomas Roanhouse, Vice-Chairman

1 Res No. 2018-45

2 Page Two

3
4 VOTE REQUIRED: Majority

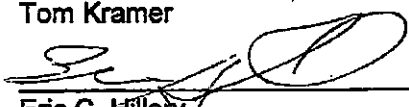
5
6 Prepared by:
7 Corporation Counsel


Melissa Kaprelian-Becker, Secretary

8
9
10 John A. Wisch


11 Scott Maier

12
13 Tom Kramer

14
15
16 
Eric C. Hillery

17
18 The foregoing legislation adopted by the County Board of Supervisors of
19 Racine County, Wisconsin, is hereby:

20 Approved: _____

21 Vetoed: _____

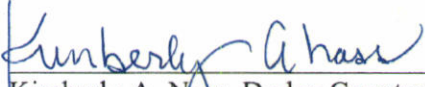
22
23 Date: _____

24
25
26 Jonathan Delagrave, County Executive

Saved - S Drive - County Board - 2018 October Resolutions as of 9/25/2018

Description	Date of Committee meeting	Committee(s)	Fiscal Note *	Status
IT Internal Borrowing Resolution	10/2/2018	IT Committee	yes	Draft
ATV/UTV ordinance amendment	10/3/2018	Highway	no	Draft
Abolishing Counselor AODA and Creating Psychiatric Therapist	10/3/2018	Human Services Board	yes	Final
State Child Support Funding	10/5/2018	Judicial and PP	no	Final
Allowable Levy Limit Adjustment - Unused Levy	10/9/2018	Finance	yes	Final
Disallowance of Claim-Charter Communication (mowing incident)	10/2/2018	Executive	no	
Vickie Pratt of Thrive-Ed will present the annual report				
*The Resolutions with a Fiscal Note must go to the Finance Committee which meets on 10/9/18				

On the recommendation of the Dodge County Corporation Counsel in consultation with Wisconsin Municipal Mutual Insurance Company (WMMIC), we, the Dodge County Executive Committee, recommend the Dodge County Board of Supervisors disallow the claim made by Charter Communications, alleging damages to a pedestal in the right-of-way along County Truck Highway A incurred on or about August 14, 2018.



Kimberly A. Nass, Dodge County Corporation Counsel

9/24/18
Date

Dated this _____ day of October, 2018, by the Dodge County Executive Committee

Russell Kottke, Chair

David Frohling

Donna Maly

Kira Sheahan-Malloy

Joseph Marsik

Jeff Berres

Dennis Schmidt



Strength in...
Members

Brenda Besteman

Senior Liability Claims Representative

Telephone: 608.245.6892

Facsimile: 608.852.8649

bbesteman@wmmic.com

Jim Mielke
Dodge County Administrator
Dodge County
127 E Oak Street
Juneau, WI 53039

September 6, 2018

RE: Charter Communications v. Dodge County
Date of Loss: 8/14/2018
Claim #: 2018090003
Event #: 99179

Dear Mr. Mielke,

We received the above referenced claim on 9/4/2018. Following a review of the information and an investigation of the facts, it has been determined that Dodge County has no liability for this claim. Please have your Board issue a formal disallowance and provide a copy of this disallowance to WMMIC..

This document has been automatically attached to the event/claim record in Riskmaster for your reference.

Thank you for your assistance. Please contact me at 608-245-6892 if you have any questions.

Sincerely,

Brenda Besteman, AIC, ARM
Senior Liability Claims Representative

CC: file



WISCONSIN MUNICIPAL MUTUAL INSURANCE COMPANY

4785 Hayes Road, Madison, WI 53704-7364 • 608.246.3336 • www.wmmic.com



INVOICE



Please Make Check Payable to: Charter Communications

Remit to: Charter Communications
PO Box 955871
St Louis, MO 63195-5871

Invoice # CHS-52395
Date: August 20, 2018
Terms: Due Upon Receipt
Conf. Code # EP5E5

Responsible for Damages:

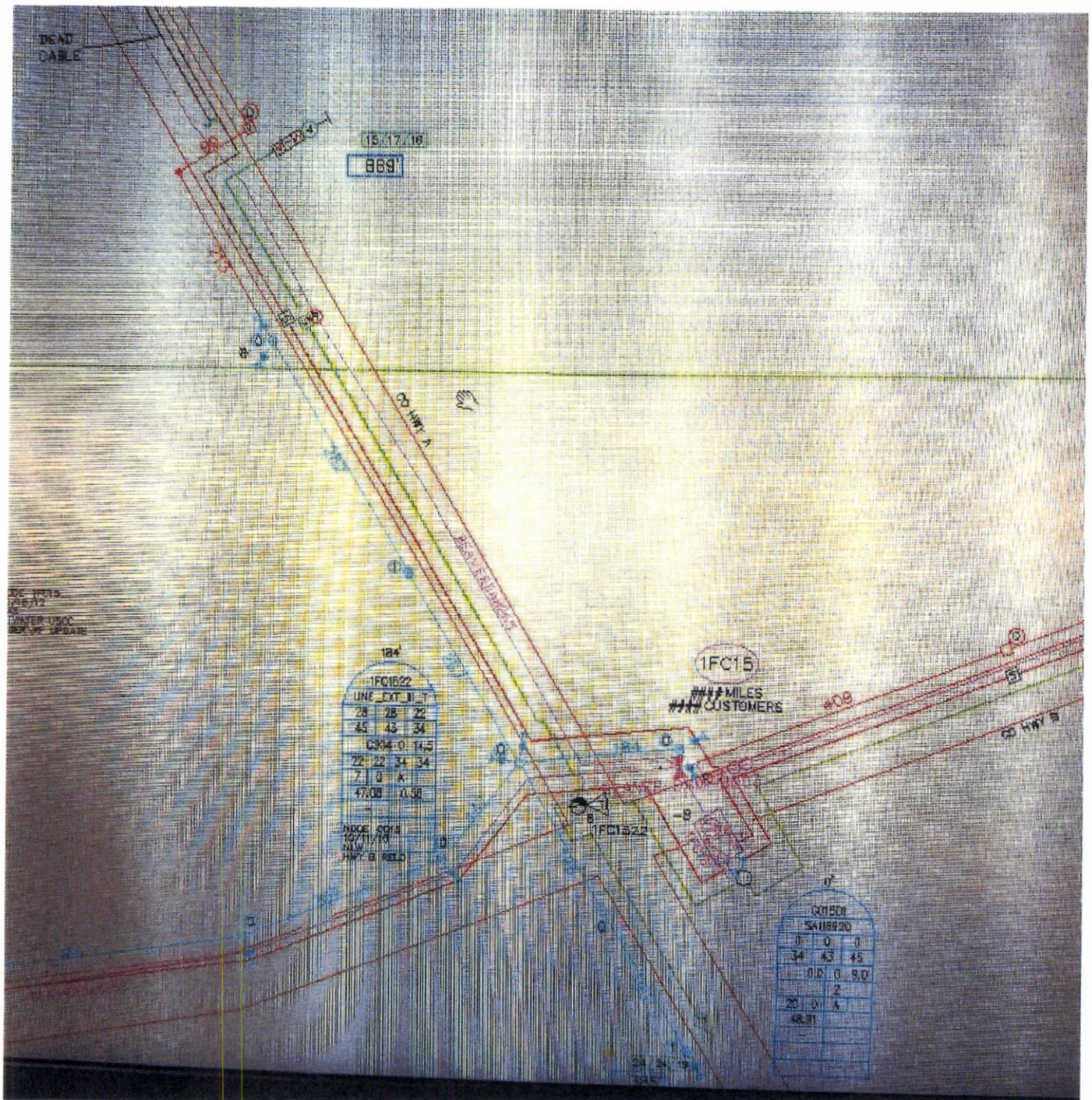
Dodge County Highway Dept.
211 E.Center Street
Juneau, WI 53039

Date & Address Where Damage Occurred:

8/14/2018 N8070 County Road A
Beaver Dam, WI 53916

Labor and Materials Costs:

	<u>Units</u>	<u>Unit Rate</u>	<u>Amount</u>
<i>Internal Labor Costs</i>			
Maintenance Technician	6.00	\$90.00	\$540.00
Bucket Truck	6.00	\$150.00	\$900.00
Damage Investigation/Quality Control			<u>\$404.00</u>
Sub-Total			\$1,844.00
<i>Material Costs</i>			
Cable, .875 Flooded U/G	2.00	\$0.90	\$1.81
Connector, 875 Splice (3-Pc.)	2.00	\$14.76	\$29.52
Connector, Splice Block	1.00	\$8.12	\$8.12
Tap, 2-Port	1.00	\$10.74	\$10.74
Connector, .625 Pin	2.00	\$6.52	\$13.04
Heat Shrink Tubing	1.00	\$4.15	\$4.15
Connector, 875 Pin	2.00	\$12.49	\$24.98
Pedestal, 12X12X26 Le&Tap/Splt	1.00	\$80.50	<u>\$80.50</u>
Sub-Total			\$172.86
Invoice Total			<u>\$2,016.86</u> =====





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